

Minutes – Saugerties Public Library Board Meeting – 2/9/2010

Present: Board members Ted Conathan, Janet Carter, Carole Furman, Liz Hernandez, Mary Leahy, Myrna Sameth, Ken Goldberg, Sally Colclough, Library Director Jessica Gonzalez, U. W. Marx representative Chris Levitas. Absent: Board members Jay Caffrey, Steve Crohn

Meeting called to order at 6:11 pm. Board member Shirley McLaren arrives at 6:23 pm.

Public comment: Giona and Jaea Kleinberg, along with their mother, addressed the Board. They thanked the Board for the Lego Club.

Capital project update – Chris Levitas. See attached report

Motion to hire John Hasbrook to remove snow at construction site for 2010. Carter/Colclough. All in favor.

Motion to move \$500 from contingency fund to cover cost of snow removal. Goldberg/Leahy. All in favor.

Waiting for village to sign a license agreement absolving SPL of liability re: Jersey barriers.

Vibration monitoring report, showing no damage, will be sent to library neighbors.

Coordination drawings process has begun.

Energy model report from Robson Woese is very much overdue. There have been 2 extensions. Chris Levitas is stepping up the pressure for completion.

All bills have been accounted for. Caught one overpay and it has been refunded.

Chris Levitas leaves the meeting. Jessica continues discussion.

Library is on target to open in February 2011.

Jim Gray will replace Fritz Kraai as U. W Marx site supervisor.

Discussion of building walk-through. The best time for this would be before the construction meeting on 2/17/10 – 9am.

Secretary's Report -

Motion to approve minutes of 1/12/10 mtg. Goldberg/Colclough. All in favor.

Motion to approve minutes of 1/26/10 mtg., with Gonzalez spelling corrected. Goldberg/Sameth. All in favor.

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Treasurer's Report – Discussion of MHLS charges for inter-library loan.

Motion to approve treasurer's report – Leahy/Sameth. All in favor.

NYS Annual Report –

Noted that circulation and program attendance have not decreased significantly since moving into the smaller space.

Motion to express great appreciation to staff for a very successful year in our temporary location, as evidenced by our circulation statistics. Carter/Colclough. All in favor.

Motion to accept annual report. Goldberg/Leahy. All in favor.

Motion to continue accounting services with Gary Newkirk, C.P.A., PC through 2010 for the annual fee of \$2400., as per engagement letter. Goldberg/ Carter. All in favor.

Motion to approve transfer of \$420 from 2010 budget line 4.6, Building Repairs & Maintenance, to 4.18, Microfilm & Archives, in order to purchase microfilm of the Saugerties Times and Saugerties Post Star 2009 issues for SPL and NYS Library. Goldberg/Leahy. All in favor.

Director will investigate whether we can purchase copies of this microfilm directly from the newspapers.

Motion to pay operating expenses of \$9,332.43. Goldberg/Sameth. All in favor.

Motion to pay capital fund expenses of \$161,147.74. Goldberg/Leahy. All in favor.

Director's Report

Motion to go to new loan standard with the following rules: 15 cents per day overdue charge for library books, \$5.00 maximum if book returned, 21 day loan period, with one renewal. Hernandez/Colclough. All in favor.

Janet Carter volunteered to be library liaison for Old Timer's Day, which will take place in 2011.

Lobby Day is 3/2/2010. Go on-line to MHLS or call Rebecca Aldrich Smith at 471-6060 x 239 to register.

Discussion of using a collection agency for overdue money over \$25.00.

There will be a visit to Wisner Library on 2/27/10. We are expected at 10 am.

Motion to go into executive session at 7:59 pm. Leahy/Hernandez All in favor.

Motion to back into regular session – 8:04 pm. Leahy/Carter. All in favor.

Motion to approve 3% pay increase for John Drews, effective 2/18/10. Leahy/Furman. All in favor.

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Design Review Report

Discussion of visit to 3 libraries. It would be very helpful to have more Board members on future outings. Director recommended that we try out all types of chairs.

Design comm. will meet on 3/9/10 from 5 to 6 pm.

Finance Report

Treasurer suggests that we come up with a list of things that might be amended or deleted in case we run into a tight money situation on the capital project. Board members Furman, Goldberg, and Leahy will work together to develop a plan.

Personnel Report -Committee will meet on 2/23/10 at 5:00 pm at the home of Board member Hernandez.

Program Committee Report -

Plans are on target for volunteer appreciation program on 4/11/10 at 1 pm

For staff appreciation it was decided that we will get a Boice's ice cream cake. Director Gonzalez will decide on which day.

Public Relations – no report

Long Range Planning – Staff is working on collation of surveys.

Arts – Board member Crohn will be transporting the portrait of George Washington to the restorer.

Fund Raising –

Board members Caffrey and Carter are working on a letter to Congressman Maurice Hinchey about funding for the naming of a room after a community member.

Friends –

Friends meeting on 3/15/10 at 7 pm at the Greco Center.

Fred Bacchus and Mike Every are working on a website – www.friendsofsaugertieslibrary.org.

Scholarship was updated. Copies are available at SPL, Coleman, and Saugerties HS libraries.

There will be no 2/23/10 meeting.

Motion to adjourn at 8:30 pm. Goldberg/Sameth. All in favor.

Respectfully submitted,

Elizabeth Hernandez

