

**Saugerties Public Library**  
**Regular Board Meeting**  
Minutes 1/12/2010

*Present: Conathan, McLaren, Colclough, Carter, Furman, Leahy, Hernandez, Sameth, Goldberg, Director Gonzalez, Caffrey, Thornton*  
*Absent: Crohn. Chris Levitas joins the meeting at 6:25 pm.*

*Meeting called to order at 6:15 pm by President Conathan*

**Public comment:** Leanne Thornton, present as liaison from the Town Board, advised that there had been damage to the front door. It was investigated by the chief of police who determined that there was no criminal mischief involved.

**Secretary's Report:** December 8<sup>th</sup>, 2009 minutes corrected to reflect that Steve Crohn was not present, and that Carole Furman is listed as present only once. Spelling of Michael Radlick's name is corrected. On page 3 under Finance, add the following to the fourth sentence: "if item is returned."

Motion to accept minutes as amended for 12/8/09 – Colclough/Leahy. All in favor.

Motion to accept 12/29/09 minutes – Leahy/Sameth. All in favor.

Note is made that the property at 90 Washington Avenue is owned by Thomas Thornton.

**Treasurer's Report:** It was decided that after we receive 2010 taxes from the town, surplus from 2009 will be put into a general fund money market account.

Ken will work with Chris Levitas to decide how much bond money can be invested in a 9 or 12 month CD for a higher rate of interest.

Amend narrative as follows: in first sentence replace the first instance of "expenses" to read "income".

Motion to accept Treasurer's report as amended – Colclough/Furman. All in favor.

**Pay Bills:** Discussion of newsletter. There won't be one this spring. Next one will go out in June. Questions as to whether the expense is warranted. Agreement that newsletter will continue, possibly at a lower annual number.

Motion to pay operating expenses in the amount of \$11,293.59 – Goldberg/Caffrey. All in favor.

Motion to pay building project expenses in the amount of \$109,248.47. McLaren/Colclough. All in favor.

**Director's Report:** Handouts of news articles about library programs and library statistics for the past year. Comment made that circulation has not gone down that much considering our tight quarters. Director will be very busy for the next month getting the NYS annual report together.

**Design Comm. Report:** Met on 1/11/10 to discuss IT budget. Summary distributed. Next meetings:

1/19/10 – 3-5 pm – placement of fobs

1/19/10 – 5-7 pm - discuss colors

The full Board will select colors at 1/26/10 meeting.

1/30/10 – field trip to Connecticut libraries to see furniture.

Details in Director's email of 1/12/10

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**Finance Report:** None

**Personnel Report:** Members are asked to hand in director evaluations. A meeting will be scheduled.

**Program Report:** National Library Week is celebrated from April 18<sup>th</sup> through April 24<sup>th</sup> this year. There will be a program on 4/18/10 at 1 pm to honor library volunteers. At that time Nick Kuder will be honored with the Nat Aaron award. In addition, the Board will host a staff appreciation event on Tuesday, April 20<sup>th</sup>. Details to be developed in committee.

**Public Relations Report:** None

**Long Range Planning Report:** 245 surveys have been returned, which is about 2%. The deadline has been extended to 2/1/10

**Fund Raising:** None

**Friends:** Friends will be developing a website which will link to the SPL website.

**Capital Project:** Chris Levitas reports that the trailers will be removed from the street. A pedestrian walkway will be constructed and maintained by our contractors. We must get a licensing agreement with the village absolving SPL of any liability.

Neighbors are complaining about no parking signs. Levitas will approach the village police about changing the signs to read 6 am to 6 pm weekdays only.

Vibration monitoring – Testing was done and vibrations do not reach anywhere near dangerous levels. All drilling is well below the allowable level.

UW Marx will do an existing conditions report at 90 Washington Avenue.

Oil tank has been removed along with contaminated soil. However, there is still contaminated soil under and around the angle of repose. In U. W. Marx's 1/12/10 report, they lay out 4 possible options for the SPL to address this matter. The Board also reviewed a letter of our attorney addressing the legalities surrounding these options.

Motion to proceed with Option 2 as described by U. W. Marx for remediation of oil contaminated soil – Furman/Carter. All in favor.

The Board will approach the village after the work is done in order to recover some of the expense.

Levitas will coordinate plans with Lisa Hayes and Key Interiors. He will add a change order for Option 3.

**Capital Financial Report:** Figures were reviewed. Re: Change order log: discussed prioritizing imperative vs. optional change orders. Levitas and Goldberg will review numbers together. Levitas will coordinate wish lists with Lisa Hayes and share with Design Committee at next week's meeting.

*Motion to end the meeting at 8:45 – McLaren/Colclough – all in favor*